

Malahide Portmarnock Educate Together Secondary School

Swords Enterprise Centre, Feltrim Road, Drinan, Swords | 01 963 1299 | Office@mpetss.ie

Terms, Conditions and Privacy Policy

Effective Date: September 2026 | Last Reviewed: September 2026

1. Introduction

Malahide Portmarnock Educate Together Secondary School ("the School", "we", "us" or "our") is committed to protecting personal data and respecting the privacy of visitors to www.mpetss.ie. This policy explains how personal data collected through the website may be processed.

2. Accessing our Site

We do not guarantee that the Site or its content will always be available or uninterrupted. Content is provided for general information. Although reasonable efforts are made to keep information updated, we do not guarantee that all content is complete, accurate or current.

3. Intellectual Property Rights

The iClassCMS platform is developed and licensed by Bottletop Media Ltd. Content on the Site may be downloaded or printed for personal, non-commercial use, but must not be modified, reproduced commercially or separated from accompanying material without permission.

4. Personal Data We Collect

We may collect information you provide through forms, email, enquiries, admissions or other communications. This may include:

- name;
- email address;
- telephone number;
- address or other contact details where provided;
- information in an enquiry or message;
- information about a child where relevant;
- technical information such as IP address, browser and device information where collected.

5. How We Use Your Information

- respond to enquiries and requests;
- provide information and services requested;
- administer admissions and School processes;
- communicate with parents, guardians, students and the School community;
- operate, secure and maintain the website;
- understand website usage where applicable;
- comply with legal, regulatory and educational obligations.

6. Legal Basis for Processing

Depending on the circumstances, personal data may be processed to comply with a legal obligation, perform a task in the public interest, pursue legitimate interests that are not overridden by individual rights, or where consent

has been obtained.

7. Sharing Personal Information

We may share personal information where necessary and lawful with appropriate School staff, statutory or educational bodies, service providers and technical providers acting on behalf of the School. We do not sell or rent personal data.

8. Data Retention and Security

We retain personal data only for as long as necessary or as required by law and School retention requirements. Appropriate technical and organisational measures are used to protect personal data against unauthorised access, loss, destruction, alteration or disclosure.

9. Your Data Protection Rights

- Right of access;
- Right to rectification;
- Right to erasure where applicable;
- Right to restriction of processing;
- Right to object to certain processing;
- Right to data portability where applicable;
- Right to withdraw consent where processing is based on consent.

You may contact the School to exercise your rights. You may also lodge a complaint with the Data Protection Commission in Ireland at www.dataprotection.ie.

10. Children and Young People

As a secondary school, we process information relating to children and young people. We take appropriate care when handling student information and follow applicable data protection, safeguarding and education requirements. Where student photographs, videos or other identifiable information are published, the School follows its applicable permissions and policies.

11. Third-Party Websites and Services

Our Site contains links and embedded services operated by third parties, including social media, mapping services, school systems and external websites. We are not responsible for third-party privacy practices. Their own policies may apply when you interact with those services.

12. Limitation of Liability

Nothing in these terms excludes or limits liability that cannot be excluded under Irish law. To the extent permitted by law, the School excludes applicable conditions, warranties and representations in relation to the Site and its content.

13. Linking to Our Site

You may link to our home page in a fair and lawful manner that does not imply an association, approval or endorsement where none exists. We reserve the right to withdraw permission to link to the Site.

14. Changes to this Policy

We may revise these terms and this Privacy Policy by updating this page. Please check the policy periodically for changes.

15. Contact Us

Malahide Portmarnock Educate Together Secondary School
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